Information about personal data processing

The administrator of your personal data is Air BP Aramco Poland Sp. z o. o. with its registered main office at al. Grunwaldzka 472B, 80-309 Gdańsk. The Administrator can be contacted via e-mail: <u>sekretariat@airbparamco.com</u> or in writing, at the above address.

The personal data administrator has designated a Data Protection Representative, who can be contacted via e-mail: <u>sekretariat@airbparamco.com</u> or in writing, at the address: Air BP Aramco Poland Sp. z o. o. al. Grunwaldzka 472B, 80-309 Gdańsk with a note "Personal Data Protection Representative". The Data Protection Representative can be contacted in all matters related to personal data processing and the use of rights related to data processing.

Your data will be processed for the following purpose:

• Protection of people and assets in order to ensure security at the sites of Air BP Aramco Poland Sp. z o. o. (using a CCTV monitoring system). The area covered by the camera monitoring includes: the area of the Fuel Depot of Air BP Aramco Poland Sp. z o. o. located within the Lech Wałęsa Airport in Gdańsk.

The legally justified interest of Air BP Aramco Poland Sp. z o. o., which includes ensuring the security of people and assets present at the area of the Fuel Depot of Air BP Aramco Poland Sp. z o. o. is the legal basis for personal data processing.

In justified cases, your personal data may be disclosed to authorised entities. Your personal data may be disclosed to the authorised staff of the Lech Wałęsa Airport in Gdańsk. Additionally, your data may be disclosed to entities processing personal data on the order of Air BP Aramco Poland Sp. z o. o. and entities maintaining the ICT systems used to achieve the objectives listed above – wherein such entities process data according to an agreement signed with the administrator and according to the orders of the administrator.

Your personal data shall be stored for 10 years from the last recorded entry onto the site of the Fuel Depot of Air BP Aramco Poland Sp. z o. o. or longer, in the case of imposed sanctions resulting from internal regulations of the Administrator. Records from the CCTV monitoring system shall be stored for a maximum period of 3 months from their recording date. You have the right to access your personal data and to request the data to be corrected, deleted or its processing to be limited. Within the scope, in which the basis for processing of your personal data is the legally justified interest of the Administrator, you shall have the right to object against personal data processing. You also have the right to complain to the President of the Personal Data Protection Agency. To exercise these rights, contact the Data Administrator or the Data Protection Inspector. Their contact data is indicated above. Provision of personal data is voluntary. If personal data is not provided, entry onto the site of the Fuel Depot of Air BP Aramco Poland Sp. z o. o. shall not be possible.